

Staff Safety Policy

Safeguarding and Welfare Requirement: Staff Qualifications, Training, Support and Skills

Providers must ensure that all staff receives induction training to help them understand their roles and responsibilities

- It is the responsibility of each member of staff to take reasonable care for their own health and safety and that of others who may be affected by their acts or omissions.
- It is the responsibility of each member of staff to cooperate with the Ofsted Nominated Person to enable us to comply with the Safeguarding and Welfare Requirements of the EYFS and Ofsted .
- It is the responsibility of each member of staff to ensure that all reasonable steps are taken to avoid being alone with children.
 1. something unusual that a child says
 2. report and record broken equipment
 3. an incident that involves a child being disciplined, etc.
- It is important that all staff inform the Ofsted Nominated Person and Team Leader of any areas of concern.
- All staff must be aware of our Confidentiality Policy and have signed a Confidentiality Form.
- At no time must staff promise not to disclose information given to them by children or parents.
- All staff must be fully informed regarding our policies and actively ensure that these guidelines are followed at all times.
- It is the Designated SENCO responsibility to ensure that manual handling operations that involve a risk of injury are avoided as far as is reasonably practicable. Any such operations that cannot be avoided must be assessed, taking into account all the factors that are involved, and the risk of injury reduced as far as is reasonably practicable.
- The Ofsted Nominated Person and Team Leader will undertake assessments and these will be reviewed periodically.
- Staff should make full and proper use of any equipment or system of work provided. They should never undertake any manual handling activity that they feel requires a second person unless another person is available to assist.